

GENERAL DEFINITION OF WORK:

Performs responsible professional instruction of the JROTC curriculum approved by the United States Army to students; does related work as required. Work is performed under general supervision.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:**Provides instruction and training to students in JROTC.**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Manage and conduct the JROTC unit according to school rules, regulations and policies.
- Advise school authorities on policy and regulation within Cadet Command Regulation 145-2.
- Maintain good relations with school authorities, faculty, and the student body.
- Conduct a public affairs effort in the local area middle and elementary schools, among school and community officials, civic groups, parent-teacher groups and other individuals or groups, designed to further the understanding of JROTC, the school and the Army.
- Enroll students in the JROTC and support school officials while executing the curriculum and the integrated extra-curricular activities.
- Prepare weekly training schedules.
- Conduct of drill and ceremonies.
- Provide leadership training.
- Conduct water activities, climbing activities (stairs and ladders) and physical training.
- Prepare students for the JROTC Cadet Leadership Challenge.
- Maintain contact with parents of all Cadets experiencing academic or behavioral problems.
- Ensure JROTC unit areas are neat and orderly, current chain of command photos, Cadet creed, core abilities and mission statement are present, and all sensitive items are secured.
- Maintain accountability of all equipment.

KNOWLEDGE, SKILLS AND ABILITIES:

Have general knowledge of course subject matter and demonstrated instructional ability. Demonstrate the professional ability to lead, motivate, and influence young men and women to learn and develop leadership, self-reliance and discipline, responsiveness to constituted authority, and attributes of good citizenship and patriotism. Ability to communicate effectively to students both verbally and in writing.

EDUCATION AND EXPERIENCE:

Must be retired from the Army Active Duty, Active Guard Reserve, National Guard, Army Reserve or Wounded Warrior within the past 3 years. A minimum of an Associate's degree and current certification from the United States Army Cadet Command to teach JROTC is required. BCT or AIT Drill status, service school instructor experience, ROTC instructor experience, or experience as a member of the 3rd US Infantry preferred. Experience as a Ranger, Air Assault, Infantry, Combat Engineer, 1st Sergeant and/or Command Sergeant Major is desirable.

PHYSICAL REQUIREMENTS:

This is active work requiring the exertion of up to 50 pounds of force frequently or constantly to move and lift objects; work requires fingering, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, determining the accuracy and thoroughness of work and observing general surroundings and activities.

SPECIAL REQUIREMENTS:

Ability to work weekends and additional hours for JROTC extra-curricular activities.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.